

VOLUNTEER OPPORTUNITY

Role: Visitor Research Assistant

Where: Coventry Transport Museum and The Herbert Art Gallery & Museum

When: Starting from November 2016

Weekdays and weekends (between 10:00 – 16:00)

Min of 1 hour a week



Are you passionate about arts, history and culture?

Do you want to get involved with audience research at our museums?

Are you organised, hands on and have an interest in visitor engagement with arts and culture?

What does the role involve?

Under the supervision of the Strategic Audience Development Manager you would be required to:

- Research into visitor experience of our museums by carrying out face to face surveys.
- Data input surveys onto dashboard.

Benefits and training

Full training and equipment will be provided to carry out this role and you will have the opportunity to:

- Volunteer within an open museum setting, learn more about Culture Coventry and audience development.
- Gain confidence and skills in communication and customer service.
- Volunteer as part of a team
- Develop your organisational and time management skills

If you would like to be considered for this unique volunteering opportunity, please complete our Volunteer Expression of Interest Form (found on our website <http://www.theherbert.org/support/volunteer>) and send this with a brief letter/email outlining your interest in this role. Please forward your completed form and accompanying letter to:

By post:

Rupert Hedley
Volunteer Coordinator
Culture Coventry
Herbert Art Gallery and Museum
Jordan Well
Coventry
CV1 5QP

Email: volunteering@culturecoventry.com

If you have any queries relating to the role or volunteering please call Rupert on:

Tel: 024 7623 7549

Upon receipt of your form and email, Rupert will be in touch to arrange an informal chat with the Engagement and Development Manager to get a better feel for the role. If we feel you are suitable for this volunteering role we may arrange for you to complete a trial period to ensure the role is right for you.