

# Volunteering for Coventry Heritage & Arts Trust

Thank you for your interest in volunteering with us. Here is some background about Coventry Heritage & Arts Trust. The trust is a charity that brings together three different sites. These are the Herbert Art Gallery & Museum, the Priory Visitor Centre and Lunt Roman Fort. The Trust's largest sources of funding are Coventry City Council and the Museums and Libraries Association.

## The Herbert

The gallery and museum was first opened in 1960. It has since been extended and now gets over a third of a million visitors a year.

The Herbert is open to the public seven days a week: 10 till 4 Monday to Saturday and 12 till 4 on Sundays. Getting to the Herbert by public transport is not difficult with good bus links and less than ten minutes' walk from the bus and stations. You can lock your bike to the stands outside the café. The building has good access with level entry from street level and lifts between floors. Remember most exhibitions at the Herbert are free.

The Herbert packs a lot under one roof. It houses an Art Gallery and Museum, a History Centre (combining the city archives and local studies) and a Creative Media Centre. We have several spaces for temporary exhibitions.

The permanent galleries are for the Visual Arts, Sculpture and Natural History Collections. Unique to the Herbert are the Discover Godiva Gallery for families and children and a Peace and Reconciliation Gallery which looks at the city's creative response to the Coventry bombing and to building peace across the world. Through the Godiva gallery is a space is called What's In Store. This has a changing selection from our stores – like most galleries and museums we hold much more material than we can hope to display.

We have rooms which are used for training and events; they can also be hired. We also have teams who go out into the community to raise the profile of the Herbert and make sure as many people as possible are involved in the Herbert.

## Lunt Roman Fort

The site was surveyed by archaeologists in the late 1960s and opened to the public in 1975. It is a unique site – it was an arena for training horses (gyrus). What marks out the Lunt from most Roman sites is that buildings have been built on the original footprint so rather than seeing ruins what you see are the reconstructed barn (horreum) and one set of the fort gates.

This is an open air site, open to the public from 10:30 - 4:30 from April – 31 October on weekends and bank holidays. During Coventry school holidays it is also open from Wednesday – Friday.

- Admission Costs

Full price £2.50, £1.25 for concessions.

Children under five get in free.

The site also hosts school visits Wednesdays to Fridays from February to November.

- Access

Public transport to the site is not brilliant.

Bus 539 runs several times a day from Coventry to Kenilworth. The stop is called Coventry Road, Baginton. For details see [www.travellinmidlands.co.uk](http://www.travellinmidlands.co.uk)

The paths on the site have been adapted for wheelchairs.

- Contact details

Tel: 024 7678 6142

Email: [luntromanfort@coventry.gov.uk](mailto:luntromanfort@coventry.gov.uk)

Address: Lunt Roman Fort, Coventry Road, Baginton, CV8 3AJ

## Priory Visitor Centre

This is on the site of the original Coventry Cathedral, some of which was excavated as a millennium project called the Phoenix initiative which had extensive TV coverage from Time Team. The Priory Undercrofts, next door are the best preserved remains.

Entry is free and the opening times are the same as the Contact details

Tel: 024 7655 2242

Email: [priory.visitorscentre@coventry.gov.uk](mailto:priory.visitorscentre@coventry.gov.uk)

Address: Priory Row, Coventry CV1 5EX

# Volunteering for Coventry Heritage & Arts Trust

## ***Basic Principles***

We take volunteering seriously and are grateful for your support

### **Additionality**

Volunteer roles are different from paid workers. Far from replacing them, they complement and add value.

### **Profile**

We want volunteers to reflect some of the richness of Coventry by making sure that volunteers come from as wide a cross section of the population as possible.

### **Transparency & Clarity**

We advertise volunteer opportunities in as many different outlets as possible.

Vacancies have a role description as well as a person description.

All volunteers will be recruited through the same process.

### **Support for Success**

We want our volunteers to succeed and will support the needs of our volunteers. Volunteers will have a named person to settle them in and support them as issues arise. There will be an agreed induction process for all volunteers, whether specialised or not. We will set up a monthly drop in session for volunteers to meet for coffee and chat to each other and staff.

### **Celebration**

We commit to celebrating what volunteers give us.