**COVENTRY ARCHIVE CHARGES 2022/23**

***All charges are inclusive of VAT, support ongoing conservation costs and are in line with other archives***

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| **IN-HOUSE: PRINTS** |  |
| A4 B&W | 0.50p |
| A4 Colour | £1.00 |
| A3 B&W | £5.00 |
| A3 Colour | £7.50 |
| A2 B&W | £10.00 |
| A2 Colour | £15.00 |
| A1 B&W | £17.00 |
| A1 Colour | £20.00 |
| **IN-HOUSE scans any size** | £10.00 Per plan |
| **MICROFILM READER/COMPUTER BOOKINGS:** |  |
| Additional use | £2.00 per hour |
| **EXTERNAL: PRINT/SCANS OF UNSCANNED BUILDING PLANS/MAPS CITY POST AND PRINT** |  |
| A0 Black and white standard | £9.00 |
| A0 colour standard | £26.00 |
| A0 colour gloss | £41.00 |
| A0 scan | £10.00 |
| Collection delivery charge | £7.50 |
| **RESEARCH:**  |  |
| Staff time for remotely researching any enquiry more than 1 hour | £20.00 per hour  |
| **GUIDED TOURS/TREASURED TALES:** |  |
| Personal events | £5.00 per person  |
| Virtual events | £2.50 per person |
| **MOTOR REGISTRATION/CHASSIS RECORDS:** |  |
| Heritage Certificate or Chassis Build heritage pack *includes:** *Official letter*
* *Stamped and verified certificate*
* *Stamped copy of original entry[s]*
 | £50.00 |
| Print outs of cancelled card or chassis build ledger *only*  | £20.00 |
| **POSTAGE** |  |
| UK postage | £5.00 |
| Overseas postage  | £10.00 |
| **ELECTORAL REGISTER RECORDS:** |  |
| For a verified and stamped official letter | £40.00 |
| **FREEMANSHIP RECORDS:** |  |
| For a verified and stamped official letter | £30.00 |

**Image Licensing Charges**

***All prices are inclusive of VAT***

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| **Advertising** |
| Newspapers/ Brochures/ Magazines/ Direct Mail | 1 campaign, 1 language | £240.00 |
| 1 campaign, world | £450.00 |
| Corporate Products: Annual Reports/ Cards/ Calendars | 1 yr rights, 1 language | £180.00 |
| 1 yr rights, world | £300.00 |
| Point of sale/ posters | 1 yr rights | £600.00 |
| Television commercials | 1000 minimum3 months showing | £300.00 |
| Online publishing | 6 months rights | £300.00 |
| **Merchandise** |
| Greeting Cards/ Notecards/ Christmas cards etc | 1 yr rights, 1 language | £150.00 |
| 1 yr rights, world | £300.00 |
| Calendars/ Posters/ Fine Art Prints/ Gift Wrap | 2 yr rights, 1 language | £240.00 |
| 2 yr rights, world | £450.00 |
| Covers: Cassettes/ CDs/ Records/ Videos/ DVD | 2 yr rights, 1 language | £240.00 |
| 2 yr rights, world | £450.00 |
| Packaging: Biscuit Tins/ Cosmetics etc | 3 yr rights, 1 language | £240.00 |
| 3 yr rights, world | £450.00 |
| Other: T-shirts/ Mugs/ Jigsaws/ Games etc | 3 yr rights, 1 language | £240.00 |
| 3 yr rights, world | £450.00 |
| **Editorial*****Any editorial use by museums, galleries or for educational purposes can be at half the indicated rate.*** |
| Books/ Partworks/ Electronic Publishing (CDROM etc); Educational & Documentary Video/ DVD | Inside 1 country, 1 language | £90.00 |
| Inside World 1 language | £120.00 |
| Inside World All languages | £180.00 |
| Cover 1 country, 1 language | £180.00 |
| Cover World 1 language | £240.00 |
| Cover World All languages | £360.00 |
| On-line use  | Web page (one year licence) | £90.00 |
| Magazines/ Brochures | Inside 1 country, 1 language | £120.00 |
| Inside World 1 language | £150.00 |
| Inside World All languages | £240.00 |
| Cover 1 country, 1 language | £180.00 |
| Cover World 1 language | £240.00 |
| Cover World All languages | £360.00 |
| Newspapers/Journals/Editorial (fees may be waived subject to approval by Marketing team) | Inside 1 country, 1 language | £90.00 |
| Inside World 1 language | £120.00 |
| Inside World All languages | £180.00 |
| Cover 1 country, 1 language | £180.00 |
| Cover World 1 language | £240.00 |
| Cover World All languages | £360.00 |
| Television flash fee (up to 6 seconds)For multiple images, price on application | 1 country | £90.00 |
| World | £180.00 |
| Unlimited transmission for 5 years (10% of the original fee is charged to renew a licence for a further 5 years) | £900.00 |
| Filming in galleries/archives | Half day | £180.00 |
|  | Full day  | £360.00 |